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Bryanstown Centre,
Drogheda

Pre - completion check list



1. Have you submitted a signed direct debit mandate to your bank? ☐
2. Have you arranged to activate your house insurance one week before completion? ☐
3. Have you given your life policy to your bank? ☐
4. Have you transferred the outstanding balance, fees and Local Property Tax apportionment to us? ☐
5. Have you confirmed what contents are included in the purchase? ☐
6. Have you arranged a pre-closing inspection of the house with the selling agent? ☐
7. Have you given us your PPS number? ☐

On completion day:

- You will collect the keys from the office of the estate agent. All documents will be signed in our office before completion. There is no requirement for you to sign any documents with us on that day.
- The keys will be available late in the afternoon on that day. We will tell you when they are available.
- You should contact the utility companies and give them your details



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